

ADMINISTRATIVE-INTERNAL USE ONLY

05 OCT 1984

Executive Registry

84-9106

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MEMORANDUM FOR: Deputy Director for Intelligence
 FROM : Director of Central Intelligence
 SUBJECT : Commendation for Conference Support

1. I wish to commend several individuals in the Directorate of Intelligence for their outstanding support to the FIGG Conference held at Airlie House, 29-31 August 1984.

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2. [redacted] excelled as Conference Administrator. Her cheerfulness, attention to detail, and organizational skills demonstrated high professionalism. She planned and coordinated with great efficiency a large gathering of senior officials, requiring countless administrative details--impressive for the short planning time available and the high degree of success achieved.

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3. Outstanding administrative support was also given by [redacted] of MPS, both before and during the conference. The fine calligraphy by [redacted] on badges and place-cards was appreciated by all conferees. In addition, [redacted] and [redacted] insured that the conference proceedings were secure without compromising the pleasantness of the conference facility itself.

4. The high standards demonstrated by these DI personnel exemplify the pursuit of excellence goals I am seeking throughout the Agency. Please extend my appreciation to them for their fine efforts to insure the success of our Airlie conference.

7s/ William J. Casey

William J. Casey

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